

# HAMILTON HILL

## community group.

### COMMITTEE MEETING MINUTES

7.00 pm, Wednesday 27th February 2019 at the Hub6163, Hamilton Hill

#### PRESENT

Tobias Busch (TB) – Chair	Tracy Garbes - Member
Phoebe Corke (GPC) - Deputy Chair	Frances Stone - Member
Sofie De Meyer (SDM) – Treasurer	Scott Bevan
Christine Duckham (CD) - Committee Member	Margaret Rose
Alicia Krueger (AK) – Committee Member	Penelope
Jozina de Ruitter (JDR) - Committee Member	

#### APOLOGIES

Sajni Gudka - Member
Jill Wilkinson (JW) - Committee Member
Paul Chauvel (PC) – Committee Member
Maureen Fisher-Sim - Member

Item		Action
1.0	<p><b>WELCOME</b></p> <p>Welcome and acknowledgement of country by the Chairperson before commencing the meeting at 7.00 pm.</p>	
2.0	<p><b>CONFIRMATION OF PREVIOUS MINUTES</b></p> <p>The minutes of the November and January meetings were distributed to all members prior to the meeting.</p> <p>MOTION: That the minutes of the November and January meetings are confirmed as a true and accurate record.</p> <p><b>Moved: GPC, Seconded: AC, Carried: 6/0.</b></p>	
3.0	<p>Business carried over from previous meeting</p> <ul style="list-style-type: none"> <li>• <b>House Concert:</b> CD to confirm date and venue.</li> <li>• <b>Movie Night:</b> to be held in November 2019. AK investigated Atco screen, which is free of charge but only measures 5x5m, i.e. roughly half the size of the screen used at previous events. The committee also expressed concern about advertising Atco, a fossil fuel company. It was decided not to use Atco's equipment. AK to determine availability with Greg's Cinema (formerly StarWest), obtain quotes and prepare a small events grant application.</li> <li>• <b>Dodd St Parklet:</b> Sajni to set up consultation, draft invitation and contact neighbours</li> <li>• <b>Strategic Planning Day:</b> to commence at 12pm on Saturday 11th May at Pinakarri. This meeting will be for Committee members only (and individual other members/facilitators as agreed by the committee). A separate meeting will be held for members to comment on and contribute to the committee's suggested strategic plan. PC (and other committee members)</li> </ul>	<p>CD</p> <p>AK</p> <p>Sajni</p> <p>PC / ALL</p>

	<p>to present a proposal for facilitating the day at the next HHCG meeting.</p> <ul style="list-style-type: none"> <li>• <b>Soup 6163:</b> The next soup 6163 is scheduled for 29.5.19, 6pm at the hub 6163. TB, GPC, AK, PC, SDM and Sajni to organise.</li> <li>• TB to follow up location of proposed signs and possible bulletin boards with CoC</li> </ul>	TB
<b>4.0</b>	<b>REPORTS</b>	
4.1	<p><b>Correspondence report</b></p> <p>no correspondence report submitted</p> <p>Chris Ferreira invited HHCG to partner with the Forever Project for the Sustainable Home Open Day on 19 May. In exchange for a return of percentage from the door takings, HHCG would provide volunteers to roster at the gate and to promote the event in the lead-up.</p> <p>HHCG will be able to attract new members. CD suggested that HHCG can run a coffee cart. TB to get details from Chris and confirm with committee. Volunteers: CD, SDM, GPC, Tracy Garbes</p>	TB
4.2	<p><b>Financial report</b></p> <p>The treasurer confirmed account balances.</p> <p>Members can contact <a href="mailto:hello@hhcg.com.au">hello@hhcg.com.au</a> to request monthly statements.</p> <p>GPC proposed the following motion:</p> <p>That recurring expenses (eg. website renewal) up to \$150 do not require authorisation from the full committee.</p> <p><b>Moved: GPC, Seconded: SDM, Carried: 6/0</b></p> <p>The HHCG account require 2 committee members to sign for /approve payments. The following committee members will be retained as signatories: JDR, SDM, CD. Either TB or JW will be removed. TB to confirm with JW</p>	TB
4.3	<p><b>Chair's report</b></p> <p>No report submitted.</p>	
4.4	<p><b>Rehabilitating Roe 8 Advisory Committee</b></p> <p>JDR attended the last R8AC committee. Her report is attached to these minutes.</p> <p>HHCG have been invited to host a stall at the Open Day on 14 April from 2-4pm. At this stage the committee is not committed to participate. Further information is required.</p>	
4.5	<p><b>Upcoming Events</b></p> <p>29 March, 5-7pm, Dixon Park Friends are hosting another community BBQ at Dixon Park playground. BYO food and drinks</p> <p>24 March, 10:30am and 1:30pm, Plastic is Drastic workshops with Chris Ferreira. Tickets on Eventbrite.</p>	
<b>5.0</b>	<b>HUB 6163</b>	
5.1	<p><b>Hub Report</b></p> <p>A written report was submitted by CD prior to the meeting. It is attached to these minutes.</p> <p>CD to send list and contact details of Trustees.</p> <p>The Hub Trustees have met with Simone Sieber and Annette Drenth and drafted a business plan. CD to complete and distribute to committee.</p>	<p>CD</p> <p>CD</p>

<b>6.0</b>	<b>GENERAL BUSINESS</b>	
6.1	<p><b>Urban Forest / Biodiversity Movement</b></p> <p>The Committee discussed the 'On the Verge' presentation with Josh Byrne and Lou Corteen's suggestion to plant seedlings instead of established trees to increase the amount of trees and survival rate.</p> <p>The Committee also discussed the funding for a urban forest pilot requested by HHCG, which the City has recommended to be included in the 2019/20 budget.</p> <p>The Committee also discussed the purpose of the Hamilton Hill Biodiversity Movement and how to move forward. SDM to arrange a meeting for residents interested in joining the movement at Dodd Street Parklet via a poll on the HHBM facebook page.</p> <p>Scott suggested that HHCG and other 'Friends' of groups become affiliated with the HHBM to increase support.</p> <p>HHCG to investigate options to educate and increase tree uptake (suggestions made: tree champions to look after newly planted verge trees on their street, information signs at local garden centres, Bunnings, reticulation supply shops)</p>	
<b>7.0</b>	<b>OTHER BUSINESS</b>	
7.1	<p>Scott Bevan requested the HHCG's support in lobbying the City to plant up to 40 trees along Plantagenet St (plan attached). TB to raise this with Lou Viera/Anton Lees and elected members and if appropriate arrange a meeting with Scott on site. HHCG will then help write suitable submission to council.</p> <p>This section of land carries an Easement benefiting Western Power and overhead power lines.</p> <p>Note: Following the meeting TB contacted Lou Viera to enquire about progressing this request. Lou Corteen had already been in contact with Lou Viera and it is under consideration.</p>	TB
7.2	<p>Scott Bevan suggested that HHCG consider affiliation with environmental groups and support of activism (eg 'Lock the gate'). The Committee will consider this at the Strategic Planning Day in May.</p>	
7.3	<p>Alison Bolas has requested a letter of support from HHCG for a grant application to fund a 'Back to Country' fair in June 2019. HHCG to participate in the fair by hosting stalls/Hub6163 activities. GPC to provide.</p> <p>Full involvement to be discussed once grant has been approved (potentially at the April meeting)</p>	GPC
<b>8.0</b>	<b>MEMBERSHIP</b>	
8.1	<p>new application received from Scott Bevan. Membership payment made at the meeting.</p> <p><b>Proposed: GPC, Seconded: CD, Accepted: 6/0 Welcome Scott!</b></p>	
<b>9.0</b>	<p><b>CHRISTINE DUCKHAM IS COCKBURN CITIZEN OF THE YEAR!</b></p> <p>The Committee and Members of HHCG congratulate Christine on this wonderful and deserved achievement.</p>	

The chairperson thanked those present for their attendance before closing the meeting at 8:40pm.  
The next meeting will be at 7pm on 20 March 2019, at the Hub 6163

## Update on Hub 20/02/2019 for HHCG Committee

### Approvals from the City of Cockburn

The hub has been donated a pizza oven (brand new –worth \$3,000.00) and we will be seeking approval from the City of Cockburn for siting the oven.

### Workshops and Events

Planning around the “Cockburn Creates”, “Hub wall art grant” and “Plastic Bag eradication” grants are well on the way. The sewing workshops commenced on February 14 and participants started making their calico shopping bags. Chris Ferreira will be presenting 2 workshops on reducing the use of plastics on Sunday 24 March. The mosaic workshops commence on March 10 and participants will initially learn skills by producing their own house number mosaic followed by design workshops for the hub wall.

### Mosaic project Total income = \$4,000 (grant award)

Drawing materials, paint, paper.	\$150.00
Rubberised cement. Davco ultra flex. 20kilo bag x 2	\$61.02
Grout. Dunlop 15 kilo bag x 3	\$132.45
Bolts, brackets and glue.	\$70.00
Rendering wall	\$490.00
Tools. 10 x Tile cutters 10 x \$25.40 Dual wheel cutter 3 x 18.50 = 55.50	\$305.50
Artists Fees	\$2,900.00
Total	\$4108.47

We have spent \$202.91 of this grant (132.91 = tools, \$70=tiles, villaboard)

### Waste grant -TOTAL INCOME \$3,162.00

5 x Singer Start 1306 Sewing Machine @ \$99.00	\$495.00
<i>Spent</i> 258.00 (2 Elna sewing machines) \$133.00 ( 1 Brother and 1 Janome) Donation of 1 machine-Christine Duckham Total = 391.00 \$29.00 (scissors, thread, etc) Total = \$420.00	
Fabric for bags Spent \$110.00 for 1 roll of fabric (20 metres calico)	\$100.00
Screen printing equipment – wood frames, silk, squeegees, emulsion coater, paint. Spent \$41.62- frame for sink and sprayer for hose to wash screen prints	\$300.00
Chris Ferreira, through the Forever Project 2 x 1hr talks	\$500.00

### Barista Workshops

As part of the Cockburn Creates grant we have begun delivering barista training. The grant was for barista training, bike workshops and mosaic workshops (\$8,130.00).

We have delivered some Barista workshops (3 in total ) and have spent \$1364.00 of this grant on the barista workshops.

### **Electricity**

We are now self-reading and the last bill was \$162.30 with \$25.20 credit from the previous estimated bill that was paid.

### **Insurance**

This is now in place and all equipment is insured . A condition of the waste grant was that any equipment purchased needed to be insured.

### **Repair Hub**

We would like to start a repair hub and will submit an application for a sustainability grant for this. The idea is to gather together people with expertise in various skills such as sewing, carpentry, bike repair and a qualified electrician who can be available on a Sunday morning once a month to help mend things. We would ideally serve coffee and cake and provide the barista trainees with experience.

### **Workshops**

Bridging the Gap has approached the hub trustees to hire the hall to run an employability training course for Indigenous 15-24 year olds (4 days a week) in the Cockburn area. We are working with the organisation to see if this will work. They would be charged \$ 100.00 a day for the 6 week periods.

### **Hub Trustees:**

Christine Duckham

Susan Flavell

Alan Hancock

Richard Beavitt

This group is continuing to meet regularly and is working hard on administration. The group with help from Simone Sieber and Annette Drenth held a business planning morning on February 18. This was very useful going forward. Christine now has access to a petty cash Bendigo Bank account.